

MINUTES

VILLAGE OF MORTLACH

REGULAR COUNCIL MEETING

9:00 AM TUESDAY January 10th, 2023

HELD IN THE BRADLEY BUILDING, 118 ROSE STREET, MORTLACH, SASKATCHEWAN

Present		Mayor Mathew Buckley Deputy Mayor Linda Cavan, Administrator Leticia Bossence, Councillors: Marg Apperley, Laurel Johnson and Ryan Nilson	
Call to Order		A quorum being present, Mayor Buckley called the meeting to order at 9:00 a.m. CST	
Declaration of Conflict of Interest		Apperley, regarding item 13 g)	
Agenda	001-2023	CAVAN: That the agenda for January 10 th , 2023 be approved	CARRIED
Minutes	002-2023	APPERLEY: That the Minutes of the Regular Meeting held on Tuesday, December 13 th , 2022 be approved as presented	CARRIED
Delegate		Newly appointed Chief Jared Mickleborough introduced himself to Council and let Council know how he's going to support the Village in his new role as Fire Chief	
	003-2023	CAVAN: Council authorize Fire Chief Jared Mickleborough to issue public alerts under the Saskatchewan public alerting program on behalf of the Village of Mortlach	CARRIED
	004-2023	CAVAN: Council appoints Fire Chief Jared Mickleborough as "Local Assistant" as per the Saskatchewan Public Safety Agency	CARRIED
Water Report	005-2023	APPERLEY: That the daily water report for the month of December, 2022 be accepted	CARRIED
Forman's Report		Lawrence Green attended	
Administrators Report	006-2023	Johnson: That the administrative report for January 10 th , 2023 was read and filed	CARRIED
Bank Reconciliation	007-2023	CAVAN: That the bank reconciliation for December, 2022 be accepted and attached to the minutes	CARRIED
Statement of Financial Activities	008-2023	APPERLEY: That the statement of financial activities for the month of December, 2022 be approved and attached to the minutes	CARRIED
Accounts for Approval	009-2023	NILSON: That the accounts for approval ending December 31 st , 2022 be approved and attached to the minutes	CARRIED
List of Outstanding Utility Accounts and Lands with Arrears	010-2023	JOHNSON: That account #112 0030's arrears, in the amount of \$857.76 be moved to the property owners tax roll as per clause 369 (1)(b) of <i>The Municipalities Act</i> , unless paid by February 10 th , 2023	CARRIED



Correspondence

The following correspondence was presented:

a) Terry Bittles- Semi and Dog Complaint

011-2023 Apperley: That a warning letter be sent to the owners of the dogs and semi with a copy of Bylaw 2018-07, A Bylaw to Regulate the Running at Large of Dogs and Cats and Bylaw 40, The Traffic Bylaw CARRIED

b) Certificate of Approval for Subdivision of Parcel B, Plan 101120937/Ellingson

c) Allan Bakke- Land Purchase Offer

012-2023 CAVAN: That a letter be sent to Allan Bakke confirming that there are 3 lots for sale south of his residence (Blk 14 Lots 32, 31, 30 Plan L-1566) and the price is firm at \$2,500 per lot CARRIED

d) SUMAssure Insurance- 2022/2023 Premium Summary

013-2023 JOHNSON: That for 2023's insurance coverage on the Centennial Rink and golf course, the Recreation Board and Golf Course shall be charged only for their property premium portion of coverage, with the Village covering the excess cost of the total premium that is allocated to these locations CARRIED

014-2023 APPERLEY: That Council acknowledges the "employee dishonesty coverage" at \$500,000 with SUMAssure CARRIED

e) C/MRPUB- Administration Change

f) R.M of Caron No. 162- December 2022 resolutions concerning the Fire Department

g) Apperley- Sewer Backup

015-2023 CAVAN: To table the discussion on Apperley's sewer backup until the next meeting of Council, when more information will be available CARRIED

h) 2022 Water Usage Report

016-2023 Nilson: That the correspondence for December, 2022 be accepted as read and filed CARRIED

Old Business 017-2023 BUCKLEY: That a letter be sent to the Mortlach Community Building Committee requesting two quotes to renovate the current Mortlach Memorial Hall and two quotes for a new build in the current location of the Mortlach Memorial Hall CARRIED

018-2023 BUCKLEY: That a letter be sent to the Mortlach Community Building Committee requesting they register with ISC as a non-profit by April 1st, 2023 CARRIED

11:47 Mayor Buckley called a recess

11:55 Mayor Buckley called to reconvene


New Business 019-2023 APPERLEY: That the Privacy and Procedure Policy 2022-013 be approved and come into force retroactive of January 1st, 2023 CARRIED

	020-2023	CAVAN: That the Progressive Discipline Policy 2022-014 be approved and come into force retroactive of January 1 st , 2023 CARRIED
	021-2023	JOHNSON: That invoice 2022-15 in the amount of \$126.00 shall be split and applied to tax rolls 255 000, 256 000 and 257 000, retroactive to December 31 st , 2022 CARRIED
	022-2023	CAVAN: That Council members are appointed to committees as follows: <div style="text-align: center;"> <u>Mortlach Recreation Board</u>- Councillor Laurel Johnson <u>MCDAS</u>- Councillor Laurel Johnson <u>Mortlach Branch Library</u>- Councillor Marg Apperley <u>C/MRPUB</u>- Councillor Ryan Nilson <u>Mortlach Museum</u>- Councillor Linda Cavan </div> CARRIED
	023-2023	JOHNSON: That Bylaw 2023-001, being a public notice Bylaw, hereby be read the first time CARRIED
	024-2023	APPERLEY: That Bylaw 2023-001, being a public notice Bylaw, hereby be read for the second time CARRIED
	025-2023	NILSON: That council approves to read Bylaw 2023-001 for a third and final time UNANIMOUSLY CARRIED
	026-2023	CAVAN: That Bylaw 2023-001, being a public notice Bylaw, hereby be read for the third and final time CARRIED
	027-2023	CAVAN: That Administrator Bossence apply for the Canada Summer Jobs Wage Subsidy Grant. Requesting subsidy for 2 participants for 12 weeks at \$14 an hour, 30 hours a week to assist Foreman Green CARRIED
In Camera	028-2023	BUCKLEY: That Council move in camera at 12:26 p.m. CST, pursuant to clause 120(2)(a) of <i>The Municipalities Act</i> CARRIED
	029-2023	CAVAN: That council retire from in camera at 12:39 p.m. CST CARRIED
	030-2023	CAVAN: That job descriptions shall be developed for all employees of the Village of Mortlach CARRIED
Next Regular Meeting	031-2023	NILSON: That the next regular meeting of council be held at 9:00 a.m. CST on February 14 th , 2023 in the Bradley Building, 118 Rose St, Village of Mortlach, SK CARRIED
Adjourn	032-2023	JOHNSON: That this meeting be adjourned at 12:41 p.m. CST CARRIED



 Mayor





 Administrator